

Office Use Only	
Fee:	Permit Number:
Officer:	Permit Date/s:

ON STREET ACTIVITIES



PERMIT APPLICATION

Please return to Adelaide City Council at least 10 working days before proposed activity.

An invoice for the permit fee will be issued once the application is approved.
 A Permit to undertake the activity will be granted once payment is received.

Please select the reason for your permit with an 'X'

- | | |
|--|--|
| <input type="checkbox"/> Badge Day | <input type="checkbox"/> Free Samples |
| <input type="checkbox"/> Survey/Petitions | <input type="checkbox"/> Business Promotion/Marketing Activity |
| <input type="checkbox"/> Pedestrian Advertising | <input type="checkbox"/> On Street Trading Stands |
| <input type="checkbox"/> Literature Distribution | <input type="checkbox"/> Preaching |
| <input type="checkbox"/> Collection of monies | |

Adelaide City Council- Permits
 25 Pirie Street, Adelaide SA 5000
 GPO Box 2252 Adelaide SA 5001
 P: 08 8203 7203
 E: permits@adelaidecitycouncil.com
 W: www.adelaidecitycouncil.com

Applicant
Full Name:
Organisation/Company:
Address:
Phone:
Mobile:
Email:
Location Preference

Please Provide Additional Relevant Details				
.....				
Preferred Dates and Times				
<table border="1" style="width: 100%;"> <tr> <td>Start Date:</td> <td>Finish Date:</td> </tr> <tr> <td>Start Time:</td> <td>Finish Time:</td> </tr> </table>	Start Date:	Finish Date:	Start Time:	Finish Time:
Start Date:	Finish Date:			
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What you need to return with this application
<input type="checkbox"/> Public Liability Certificate of Currency for the amount of \$20 million noting Adelaide City Council as an Interested Party Additional information specific to each permit is required. Please read the attached helpful information pages. <input type="checkbox"/> I have read and understood and herewith agree to abide by the Permit Terms and conditions listed on the Adelaide City Council website http://www.adelaidecitycouncil.com/city-business/business-responsibilities/permits-licences-for-business/permits-terms-conditions/ Full Name: _____ Position Title: _____ Name of Organisation Company: _____ Signature: _____ Date: _____

PERMIT APPLICATION

Helpful Information Relating to On Street Activities Permits

Badge Day

Fridays are the designated days that Registered Charities are permitted to collect money in the public realm (1).

The following item/s must accompany a completed application form:

- Evidence the Charity is registered under the Collections for Charitable Purposes Act, 1939 and registered with Consumer and Business Services SA.

For additional information and conditions specific to Badge Day Permits visit:

<http://www.adelaidecitycouncil.com/city-business/starting-your-business/approvals-permits-licenses/badge-days/>

Collection of Monies, Pledges and Goods On-Street

Wednesdays are the only designated days not-for-profit incorporated organisations or companies limited by guarantee may apply for a permit to collect money, pledges or goods on-street (including sale of raffle tickets) in the public in the public realm (1).

The following item/s must accompany a completed application form:

- Evidence the Organisation is a not-for-profit or limited by guarantee Charitable

For additional information and conditions specific to Collection of Monies, Pledges and Goods On-Street Permits visit:

<http://www.adelaidecitycouncil.com/city-business/starting-your-business/approvals-permits-licenses/collection-of-monies/>

Survey or Petition

Survey - To establish a database via the observation of behaviours or the collection of information towards attitudes on products and services in the public in the public realm (1).

Petition – The collection of signatures to oppose/support a particular purpose in the public in the public realm (1).

The following item/s must accompany a completed application form:

- Statement addressing the purpose the information is being collected
- Sample of the Survey or Petition Documents

For additional information and conditions specific to Survey and Petition Permits visit:

<http://www.adelaidecitycouncil.com/city-business/starting-your-business/approvals-permits-licenses/collection-of-monies/>

Literature Distribution

To give out, hand out or distribute leaflets or other printed matter in the public realm (1). Material of a promotional or commercial nature requires a Business Promotion Permit.

The following item/s must accompany a completed application form:

- Sample of the literature to be distributed

For additional information and conditions specific to Literature Distribution Permits visit:

<http://www.adelaidecitycouncil.com/city-business/business-responsibilities/permits-licences-for-business/free-samples-business-promotions>

ON STREET ACTIVITIES

PERMIT APPLICATION

Helpful Information Relating to On Street Activities Permits

Free Samples & Business Promotions

The distribution of free samples to the general public and/or to undertake business promotional activities in the public realm (1).

The following item/s must accompany a completed application form:

- Sample of item/s to be distributed (if applicable)
- Plan showing setup of structures (if applicable)
- Details/images of structures (if applicable)

For additional information and conditions specific to Free Samples / Business Promotion Permits visit:

<http://www.adelaidecitycouncil.com/city-business/starting-your-business/approvals-permits-licenses/free-samples-business-promotions/>

Preaching

To proclaim advocate or inculcate asserted religious or moral truth and right conduct in speech or in writing.

The following item/s must accompany a completed application form:

- Photographic ID or 3 non photographic forms of ID

For additional information and conditions specific to Preaching Permits visit:

<http://www.adelaidecitycouncil.com/city-business/business-responsibilities/permits-licences-for-business/free-samples-business-promotions>

Pedestrian Advertising

The activity of carrying advertising generally, but not limited to, slung over the shoulders in the form of a sandwich board or similar in the public realm (1). Literature distribution is not permitted.

The following item/s must accompany a completed application form:

- Sample of the advertising artwork

For additional information and conditions specific to Pedestrian Advertising Permits visit:

<http://www.adelaidecitycouncil.com/city-business/business-responsibilities/permits-licences-for-business/free-samples-business-promotions>

Street Trading

Activity of selling unique goods and services in the public realm (1).

The following item/s must accompany a completed application form:

- Map of proposed location showing setup of structures
- Details/images of structures

For additional information and conditions specific to Street Trading Permits visit:

<http://www.adelaidecitycouncil.com/city-business/business-responsibilities/permits-licences-for-business/street-trading/>

(1) Permit does not permit the activity within the Rundle Mall Precinct, The Adelaide Central Market, Adelaide Oval River Bank Precinct or within 50m of a Major Event declared by the Minister - For further information please contact the Permit Officer on 08 8203 7203