



# EVENT PLANNING AND REMEDiation FACT SHEET

Working Together



CITY OF  
ADELAIDE

## TAKING CARE OF OUR PUBLIC SPACES

The Adelaide Park Lands are one of our community's greatest assets and provide beautiful open spaces in which to stage diverse events of all sizes. The City of Adelaide is committed to working with event organisers to protect our assets so that we can continue to provide and maintain a high standard for events and every day use of the Park Lands by the community.

This fact sheet has been developed to provide information on the types of impacts and damages that can occur when delivering events, effects/costs if damages occur and suggested preventative measures.

## THE ROLE OF CITY OF ADELAIDE AND EVENT ORGANISERS

A part of the City of Adelaide's role is to guide and support a broad range of events. This includes providing advice and support to event organisers with the planning and delivery of their events to assist them in identifying learnings for future events. City of Adelaide also provides technical/operational services to assist event organisers when bumping in. City of Adelaide is also responsible for ensuring that wherever possible, Park Lands are in suitable condition for general public use.

It is a requirement that the event organiser takes responsibility for managing and caring for the event site during occupation. Any damages incurred to the event site during the event licence period, whether by the event organiser, third party or attendees, as well as the cost to reinstate the pre-event site condition, remains the responsibility of the event organiser.

## PRE AND POST-EVENT SITE MEETINGS

Where deemed appropriate, City of Adelaide Event Consultants will invite the event organiser to pre and post-event site meetings so that all parties can make an assessment and agree on the condition of the site before and after the event. This will ensure a fair and reasonable calculation is made regarding the level of remediation works required.

# PARK LANDS AND PUBLIC SPACES

## Event considerations in public spaces

Events bring many social, creative and economic benefits to the City. However, there are occasions where events can result in possible damages in public spaces. Examples of damages include:

- Damage to public infrastructure, including fencing, rubbish bins, park benches, barbeques, bollards and light poles;
- Oil stains and heat damage on pavement, roads and grass left by vehicles or food vendors;
- Damage to or loss of turf cover;
- Damage to irrigation infrastructure, including sprinkler heads by vehicles driving over them or underground irrigation lines from pegging;
- Damage to the structure of trees, including their limbs;
- Vehicles wheel ruts left in the grass or bogged vehicles;
- Compaction due to infrastructure or a concentration of patrons in one area;
- Vehicles wheel ruts left in the grass or bogged vehicles; and
- Compaction due to infrastructure or a concentration of patrons in one area.

## Effects of damages in public spaces

The longer term effects of damages in public spaces that may be caused by events include:

- Displacing or restricting future events booked at the same location;
- Causing undue stress to the environment;
- Cumulative effects on the environment including soil compaction and tree stress as a result of appropriate remediation not occurring following an event;
- Contributing financial stress to the event organiser for potentially unbudgeted remediation costs; and
- Restricting public use of Park Lands while remedial work is undertaken.

## Event management approaches to protect public spaces

There are a number of measures that event organisers can put in place to protect public spaces. These include:

- Liaising with City of Adelaide regarding Site Access Management Plans- Site Access Management Plans should be based around the location of assets within a site;
- Managing contractors entering and exiting the site to ensure that agreed Site Access Management Plans are adhered to; and
- Arranging for the location and mark out of underground assets (e.g. gas, electricity, mains, water and telecommunication lines) by a Certified Service Locator.

# GOOD PRACTICE

Below are some examples of practices that can be implemented on event sites to protect public spaces and prevent unanticipated remediation fees post-event.



**Electrical services correctly protected**

Prevents heavy infrastructure being placed around a location which could damage assets and also protects patrons.



**Watering of turf**

Factoring in watering at appropriate times by event organiser keeps the grass healthy and maintained.



**Buildings and structures chocked**

Prevents the underlying grass from dying by enabling it to breathe and receive light and nutrients.



**Buildings and structures chocked**



**Track matting used in high traffic areas**

Protects underlying grass from compaction and dying by enabling aeration and sunlight.



**Track matting used in high traffic areas**

# EXAMPLES OF EVENT IMPACTS, REMEDIATION AND INDICATIVE COSTS

Please note that estimated remediation costs outlined below are associated with the corresponding specific photo example and are provided to illustrate indicative prices only. Prices are based on the current financial year rates. Cost per impact are confirmed following an inspection.



**Pavers stained with fats and oils**

**Incident:** Event surface damaged.  
**Cause:** Residual oil stains from food vendors at event.  
**Cost:** \$300 (includes labour, chemicals and machinery).  
**Prevention:** Splatter matting under and around food stalls and cooking areas.  
**Impact:** Oil stains leave unattractive surface marks.



**Damaged bollard**

**Incident:** Damage to bollard.  
**Cause:** Truck reversed into bollard during set up.  
**Cost:** \$1,500 to purchase and install a bollard.  
**Prevention:** Adhere to Site Access Management Plan.  
**Impact:** Resources to repair the damage.



**Damaged tree**

**Incident:** Shipping container hit tree.  
**Cause:** Driver misjudged clearance to the branch.  
**Cost:** Approx \$3,600 for servicing of tree damage and general tree management.  
**Prevention:** Assess clearance to tree canopies prior to driving or have spotters in place.  
**Impact:** Resources to repair the damage and possible death of tree.



**Damaged lawns**

**Incident:** Major wheel ruts through lawn.  
**Cause:** Heavy vehicle on damp ground.  
**Cost:** \$4,300 for aeration and levelling of surface.  
**Prevention:** Keep to sealed pathways where possible and/or use load spreading matting.  
**Impact:** Unsightly appearance, trip hazard and maintenance issues.



**Soil compaction / turf damage**

**Incident:** Compaction of the grass.  
**Cause:** Concentrated foot/vehicle traffic.  
**Cost:** \$20 per m2 for turf replacement (for entire site of Park- \$122,643).  
**Prevention:** Reduce foot traffic in single areas and irrigate.  
**Impact:** Site unusable for an extended period.



**Poor Traffic Management**

**Incident:** Bogged vehicles and damaged lawns.  
**Cause:** Vehicles driven on turf.  
**Cost:** Approx \$4,800 for aeration, top dressing and irrigation repairs (of entire site).  
**Prevention:** Vehicles to remain on designated hard surfaces or use of track matting.  
**Impact:** Lawns temporarily unavailable.



**Damage to light pole**

**Incident:** Damage to light pole.  
**Cause:** Vehicle reversed into light pole.  
**Cost:** \$3,722 to purchase and install a new light pole.  
**Prevention:** Adhere to Site Access Management Plan. Plan and drivers of vehicles to be aware of their surroundings.  
**Impact:** Resources to repair the damage.



**Irrigation pipe damage**

**Incident:** Unauthorised pegging into the turf.  
**Cause:** Star dropper driven into irrigation infrastructure.  
**Cost:** \$120 to replace sprinkler + \$20 per m<sup>2</sup> for any turf replacement.  
**Prevention:** Irrigation mark out pre-event.  
**Impact:** Services damaged, flooding and personal injury.



### Contact Details

For more information please refer to [cityofadelaide.com.au/spaces-for-hire](https://cityofadelaide.com.au/spaces-for-hire) or contact the City of Adelaide Events Team on **(08) 8203 7203**.

*This information is provided by the City of Adelaide to assist you with the remediation management of your event. This information relates to specific matters and serves as an example only. Please make sure you assess your event specific needs and requirements and seek assistance if needed.*

*The City of Adelaide expressly disclaims responsibility for any injury, loss or damages caused by or in connection with the use of the information provided.*

